

## 2011-2012

### Committee Annual Report

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Committee Name: Vernon College Surgical Technology Advisory Committee

Chairperson: Julie Koetter

List of members:

Becky Awtrey	RN, CNOR	United Regional Surgical Services
Diane Bass-Johnson		Blue Cross/Blue Shield
Sherry Boswell		Student Representative
Anne Dabovich	RN, CNOR	United Regional Surgical Services
Diedre Robertson	CST	United Regional Health Care Systems
Diana Henson	RNC	United Regional Health Care Systems
David Huang	MD	Orthopedic Surgeon
Julie Koetter	RN, CNOR, RNFA	United Regional Health Care Systems
Joann Nolan	RN, CNOR, RNFA	Kell West Hospital
Rhonda Pate	CST	Kell West Hospital
Terry Porter	CST	Dr Huang, Orthopedic Clinic
Cary Thompson	RN/CST	Kell West Hospital
Nick Thornton	CST	United Regional Health Care Systems

Dates of meetings: 10-19-2011; 04/12/2012

Accomplishments: Program and course objectives and outcomes have been updated with the new core curriculum required for CAAHIM accreditation along with the information the members provided in the SCANS rating chart and the competency profile. The \$5 fee increase was added for 2012-13. The new core curriculum will be implemented fall 2012.

Recommendations: Members review and recommended use of a new textbook Alexander's Surgical Procedure for the surgical courses. They also recommended a \$5 increase in the fee for the summer clinical to cover the cost of practice certification tests that should result in a higher pass rate.

Membership suggestions: None

Agendas, exhibits and minutes posted to Vernon College web site address: Advisory Committee meeting agenda and minutes for fall 2011 and spring 2012

Submitted by: Jeff Feix

Date submitted: 8/13/2012

Advisory Committee Spring 2012 Semi-Annual Meeting Minutes  
Surgical Technology Program  
Vernon College

<b>CHAIRPERSON:</b> Julie Koetter, RN	<b>MEETING DATE:</b> April 12, 2012	<b>MEETING PLACE:</b> Century City Campus Room 100
<b>RECORDER:</b> Becky Awtry, RN	<b>MEETING TIME:</b> 4:00 PM	<b>PREVIOUS MEETING:</b> October 19, 2011

**MEMBERS PRESENT:**

**MEMBERS ABSENT:**

**OTHERS PRESENT:**

Name and Title	Name and Title	Name and Title
Julie Koetter, RN United Regional	Cary Ballard, RN, CST Kell West Regional Hospital	Jeff Feix, CST, CSFA, LVN, FAST Program Coordinator
Becky Awtry, RN United Regional	Anne Dabovich, RN United Regional	Sharon Winn, Assistant to the Dean of Instructional Services
Joann Nolan, RN Kell West Regional Hospital	Diana Henson, RN United Regional	
Terry Porter, CST Orthopedic Clinic		
Rhona Pate, CST Kell West Regional Hospital		
Nick Thornton, CST United Regional Physicians Group		
Dierdre Robertson, CST United Regional		
Diane Bass Johnson Community Representative		
Dr. David Huang, MD Orthopedic Surgeon		
Sherri Boswell Student Representative		

**AGENDA**

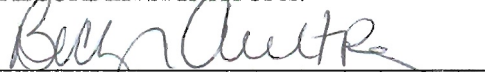
Agenda Item	Action, Discussion, or Information	Responsibility
<b>Reading of Previous Minutes</b>	Minutes approved as presented	Julie Koetter
<b>Old Business:</b>		
None		
<b>Continuing Business:</b>		
AAD Program to Inactive Status	Information	Jeff Feix
6 <sup>th</sup> Core Curriculum Transition	Information	Jeff Feix
<b>New Business:</b>		
Program statistics: Graduates, majors, enrollment	Information/Discussion	Jeff Feix
2009/2010 Graduate and Employer Surveys	Information/Discussion	Jeff Feix
2010/2011 Job Placement Statistics	Information/Discussion	Jeff Feix
External learning experiences, employment, and placement opportunities	Discussion	Julie Koetter

Agenda Item	Action, Discussion, or Information	Responsibility
Professional development of faculty	Information	Jeff Feix
Promotion and publicity about the program to the community and to business and industry	Information/Discussion	Jeff Feix
Needs of students from special populations	Information	Jeff Feix
Other:		
STSA Activities and Trip	Information	Jeff Feix
<b>Adjourn</b>	Action	Julie Koetter

## MINUTES

Key Discussion Points	Discussion
<b>Continuing Business:</b>	
AAD Program to Inactive Status	Jeff reported the AAD Program will notify ARC/STSA in August 2012 that the program is Inactive and all students have graduated that were enrolled in the last program. Currently 4 students are completing their related requirements to graduate and will have until August 2012 to finish.
6 <sup>th</sup> Core Curriculum Transition	Jeff reports he is on track to have the new Core Curriculum implemented for the 2012/2013 academic year. He is reviewing all the syllabi and clinical requirements to ensure compliance and will notify the ARC/STSA in the Fall of Vernon College's compliance with the new curriculum.
<b>New Business:</b>	
Program statistics: Graduates, majors, enrollment	Jeff provided the committee data on the current class and historical data on enrollment. The traditional program has 15 students with 4 students still completing related requirements for the AAD Program's last graduates.
2009/2010 Graduate and Employer Surveys	<b>Accreditation standard is 85% satisfaction with a 50% return rate.</b> Jeff reported the Graduate Survey return rate was 84% with a 100% satisfaction rate. The return rate the previous two years was 23% and 64%. Steps implemented to improve the return rate have been successful. The graduate satisfaction rate has been 100% the previous three years.  Employer survey return rate was 61% with a 72% satisfaction rate. The return rate the previous two years was 53% and 46%. The satisfaction rate the previous two years was 78% and 66%. Jeff reports the AAD program employers do not return surveys and steps taken to improve the return rate from these employers has not been successful. Local employers present expressed satisfaction with graduates and agree no plan of action is necessary at this time to improve satisfaction rates.
2010/2011 Job Placement Statistics	<b>Accreditation standard is 80% employed within six months.</b> Jeff reported a total of 11 of 14 graduates were employed for a placement rate of 78.5%. One graduate is not employed while the two remaining are employed in areas not related to surgical technology. No plan of action was recommended for placement rates.
External learning experiences, employment, and placement opportunities	Jeff explained the current class has had 13 students apply to United Regional and have completed the multi step interview process. United Regional has 7 openings and plan to extend job offers in the next few weeks. One student already has a position at UR as she is a current employee in the department. The remaining student has applied at Wilbarger General Hospital in Vernon near her home. JoAnn Nolan reports Kell West currently has 2 part-time openings.

Key Discussion Points	Discussion
Professional development of faculty	Jeff provided a handout of his current and future professional development activities for the 2011/2012 academic year. No recommendations were made for additional professional development.
Promotion and publicity about the program to the community and to business and industry	Jeff reports current promotion and publicity about the program is being done through STSA activities/fundraisers, college website, and student services. Jeff makes presentations to community events when possible and graduates are being employed in an expanding area outside Wichita Falls. Applications will be accepted beginning May 1, 2012 for the next program and Jeff reports no advertising has been done for three years to recruit applicants. The program continues to receive 30 to 45 applications each year for the 15 openings. No recommendations made at this time to change promotion and publicity about the program.
Needs of students from special populations	Jeff explained current class does not have any students with special needs. Sharon Winn reminded the committee the college has a department for students with special needs and the program has utilized this in the past for students with learning disabilities.
Other:	
STSA Activities and Trip	Jeff explained 10 students plan to attend the AST Conference in Washington, DC in May 2012. The STSA will partner with the Vernon College Student Forum and assist in a Blood Drive on campus April 26.
Adjourn	Meeting adjourned by mutual consent at 4:40 PM

RECORDER SIGNATURE: 	DATE: 5/21/12	NEXT MEETING: Program updates will be sent to committee members in Fall 2012; next meeting will be Fall 2012.
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